



**Data Protection Notice**  
**Sutton Court Lodge 7826, Province of Middlesex**

**Your data**

This notice is for all candidates and Freemasons Sutton Court Lodge 7826 within the Province of Middlesex.

This Notice is aimed at complementing that of the Provincial Grand Lodge of Middlesex (PGLM) and should be considered and read in conjunction with PGLM Data Protection Notice.

It applies to the processing of your personal data by the Sutton Court Lodge 7826 (hereafter known as “the Lodge”).

Section I sets out the purposes for which your data will be used by the Lodge if you are a candidate to become a Freemason.

Section II sets out the purposes for which your data will be used by the Lodge if you are a Freemason.

Please note that your personal data will be processed by Sutton Court Lodge 7826, as well as other Lodge(s), PGLM, and the United Grand Lodge of England (UGLE) as separate data controllers and so you are also referred to their respective Data Protection Notices.

**I. Use of your data during your application to become a Freemason**

As a candidate to become a Freemason, you have been asked and have deemed to have consented to the processing, retention and sharing of your personal data for the purpose of assessing your membership application and any other Masonic applications you may make, and by signing the appropriate application or other such forms as may be asked of you from time to time during your Masonic career.

You can withdraw your consent and request erasure of your data at any time prior to your initiation by notifying your proposer and seconder that you wish to cancel your application. You may also make a written application to The Secretary of the Lodge.

**II. Use of your data after you become a Freemason**

As a Freemason your data will be processed, retained, and shared for any reasonable purposes required by the Book of Constitutions or the bodies it sanctions from time to time. These purposes include, but are not limited to, the following purposes:

1. Assessing any Masonic applications you make;
2. Registering you as a member of Freemasonry;
3. Receiving communications to which you are entitled as a Mason;
4. Recording the progress of your career in Freemasonry; and
5. Masonic disciplinary processes.

You may stop your data from being used by the Province by resigning from all Lodges in the Province.

The Lodge’s registered address is at 148 London Road, Twickenham, Middlesex TD1 1HD. Please contact the Lodge’s data protection officer by post or email to [secretary@suttoncourt7826.org.uk](mailto:secretary@suttoncourt7826.org.uk) if you wish to:

1. Object to either the Lodge of Province processing your data
2. Request access to your data
3. Request rectification or update of your data
4. Any other legitimate purpose or reason

The legal bases on which your personal data will be used in accordance with this Section II are:

1. The legitimate interests of both the Lodge and/or the Province as a not for profit membership organisation
2. The fulfilment of contractual obligations owed to you by your Lodge and supported by the Province being PGLM

In this notice “**Book of Constitutions**” means the General Laws and Regulations for the Government of the Craft of the United Grand Lodge of England (UGLE) from time to time.

*W/Bro Tony Ashford for and on behalf of Sutton Court Lodge 7826.  
Dated 9<sup>th</sup> October 2020*